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Hardin County Emergency Services District 7 Minutes Meeting on May 19, 2025

Meeting called to order at 6:30 PM

- 1) Establish a quorum was present. Mr. Davis gave the invocation and led the Pledge of Allegiance.
- 2) A quorum was present: Present was Elena Kelley, Denise Marcontell and Curtis Davis, Daneen Oswald and Mr. Tommy Shelton. Curtis Davis called the meeting to order at 6:30 P.M.
- 3) Public Comment – limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by any of the board members. None
- 4) Consent Agenda items:
 - a. Approval of meeting minutes for April 21, 2025 and April 28, 2025.
Mr. Shelton motioned to approve Minutes list above. Seconded by Mrs. Kelley. Motion carried. All voting for the motion.
- 5) Treasurer report update by Mrs. Marcontell:
 - a. Treasurer's Report-Previous Bank Balance \$42,418.20. March debits - \$1007.00. Deposits \$1,569.06. Bank Balance \$42,980.26.
 - b. Accounts Payable –none at this time.
 - c. Mr. Shelton made a motion to approve treasurer report. Seconded by Mrs. Kelley. Motion carried. All voting for the motion.
- 6) Discuss and possible take action on rules regarding videoing of open meetings.
 - a. Discussion was ruled in February 2025 that it is okay to record meetings in designated area and there will be no AI generated recordings allowed.
- 7) Discussed purchasing a sign for Hardin County Emergency District #7
 - a. Can not put up sign because we do not have a building.
 - b. Mrs. Oswald motioned to table. Seconded by Mrs. Kelley. Motion carried. All voting for the

motion.

8) Discussed Strategy and Goals Mission for 2025 and Beyond:

a. Mr. Davis motioned to table. Seconded by Mrs. Oswalt. Motion carried. All voting for the motion.

9) Update and possible action from Discussed Hardin County Emergency District #7 Insurance requirements.

a. Need to wait until we have assets.

b. Mrs. Oswalt motioned to table. Seconded by Mr. Shelton. Motion carried. All voting for the motion.

10) Update from Mr. Davis on the status of the Sales and Use Tax Election documentation needed

a. Tabled at this time. Waiting until closer to election. Per Allysa

b. Mr. Davis motioned to table. Seconded by Mr. Shelton. Motion carried. All voting for the motion.

11) Discuss and possible take action regarding Continuing Education Certificates.

a. All commissioners shall email or had deliver certificates to Mrs. Oswalt to keep on file.

b. Mrs. Oswalt motioned to approve. Seconded by Mrs. Kelley. Motion carried. All voting for the motion.

12) Discussion regarding eminent domain of property.

a. Mr. Davis motioned to table at this time. Seconded by Mrs. Oswalt. Motion carried. All voting for the motion.

13) Discussion on Mr. Barry's concerns about the contract.

a. Regarding the handout presented by Mr. Barry to the ESD board of commissioners, Item #1, #2 and #4 will remain in the contract as it is currently written.

(1) Mrs. Oswalt motioned to approve. Seconded by Mr. Shelton. Motion carried. All voting for the motion.

b. Regarding the handout presented by Mr. Barry to the ESD board of commissioners, Item #3, referring to the contract 11.11 and 11.12; this portion on the contract will be reworded.

(1) Mr. Shelton motioned to approve. Seconded by Mrs. Kelley. Motion carried. All voting for the motion.

14) Discussion and possible take action on establishing policies.

a. The district will work in collaboration with the service provider to establish Standard Operating Guidelines (SOG).

(1) Mr. Shelton motioned to approve. Seconded by Mrs. Kelley. Motion carried. All voting for the motion.

15) Update and possible action from Mr. Davis on Mutual aid/Statewide 411 contract discussions with Kountze, Saratoga, Batson, Segno, Woodpecker, and North Libert County.

a. Mr. Davis will get Mutual Aid Agreements with listed organizations.

(1) Mrs. Oswalt motioned to approve. Seconded by Mr. Shelton Motion carried. All voting for the motion.

16) Discuss and possible take action on hiring Kate Levertte to represent Hardin County ESD #7.

a. Mr. Shelton motioned to approve. Seconded by Mrs. Kelley. Motion carried. All voting for the motion.

17) Discussed Service Provider Contract

a. There was no representation present from the fire department.

b. Mr. Davis motioned to table at this time. Seconded by Mr. Shelton Motion carried. All voting for the motion.

18) Discussion and possible action regarding standing with Service Provider status on non-profit and 501(c) 3. And the reports that have been filed with the state and the federal government.

a. There was no representation present from the fire department.

b. Mr. Davis motioned to table at this time. Seconded by Mr. Shelton Motion carried. All voting for the motion.

19) Discussion on any other non-agenda item without taking action, from any commissioner up to an including report from the Votaw & Thicket Vol. FD command structure; or announcements which may be of interest to the public.

a. Fire House Sub Grants

b. Tax office fees

c. AED

20) Next Meeting Agenda Items:

a. Approval of Strategy and Goals mission/ Vision for 2025 and Beyond (All).

b. Mutual aid contract/Statewide 411 discussions with Kountze, Saratoga, Batson, Segno, Woodpecker and North Liberty County (All)

c. Sales and Use Tax Election documentation needed.

d. Status with entity with eminent domain

e. Service Provider Contract

f. Districts insurance requirements

h. Discuss ESD #7 sign

i. Discuss VFD tax exemption and nonprofit status / 501(c) 3

j. Discuss and review the list of policies that need to be put in place.

17) Mrs. Oswald made a motion to adjourn the meeting at 8:51 pm. Seconded by Mr. Shelton Motion carried. All voting for the motion.

Respectfully Submitted May 25, 2025.

Daneen Oswald, Secretary