

+



Hardin County Emergency Services District 7

Minutes Meeting on October 20, 2025

Meeting called to order at 6:30 PM

1. Establish a quorum was present. Mr. Davis gave the invocation and led the Pledge of Allegiance.
2. A quorum was present: Present was Elena Kelley, Denise Marcontell and Curtis Davis, Daneen Oswalt and Tommy Shelton. Curtis Davis called the meeting to order at 6:30 P.M.
3. Public Comment – limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by any of the board members.
 - a. No public comment
4. Approval of meeting minutes for August 19, 2025 regular meeting and August 28, 2025 special meeting.
 - a. Mr. Shelton motioned to approve Minutes list above. Seconded by Mrs. Marcontell. Motion carried. All voting for the motion.
5. Treasurer report update by Mrs. Marcontell:
 - a. Treasurer's Report-Previous Bank Balance \$29,579.67. Deposit \$427.97. Debit \$29,947.64. \$21,381.18 of the debit was move to the Money Market Account. Bank Balance \$60.00.
 - b. Mrs. Oswalt made a motion to approve treasurer report. Seconded by Mr. Shelton Motion carried. All voting for the motion.
6. Discussion for Safe D conference by Mrs. Marcontell
 - a. Conference will be held January 29-31, 2026. Mrs. Marcontell will reserve 2 rooms for now.

7. Discussion and file 2025 State Report by Mrs. Marcontell
 - a. Mrs. Marcontell will file in December
8. Discussion and approval of acquiring property for ESD #7 new Fire Station.
 - a. Mr. Davis and Mr. Hughes signed Earnest Money Contract
9. Discuss and approval of earnest money and earnest money contract on acquiring property
 - a. Earnest money contract was signed by owner and Mr. Davis. Owner was paid earnest money.
10. Discussion and approval for conducting/completing the property survey.
 - a. Still waiting on surveyors. They are supposed to be there October 21, 2025
11. Discussion and approval for acquiring/leasing of property for ESD #7.
 - a. After seeking legal counselling, Mr. Shelton and Mr. Davis will lease the building and allow the ESD#7 to conduct business as need be.
12. Discussion and approval for ESD 7 Volunteer Fire Department organizational requirements. Establish rules and following regulations.
 - a. Mr. Shelton and Mr. Davis are currently working on SOG and establishing rules and regulations.
13. Discussion and approve generator service contract
 - a. Andries offers a service contract for \$350.
 - b. Mrs. Oswalt made a motion to approve service contract. Seconded by Mr. Shelton Motion carried. All voting for the motion.
14. Discussion and approve repair of propane tank
 - a. ESD#7 paid \$125 for a certified leak test that was required before the propane company would put propane in the tank. In addition, ESD#7 paid for 100 gallons of propane.
15. Update and possible taking action regarding the Strategy and Goals mission / Vision for 2025 and Beyond
 - a. Placed earnest money down on land
 - b. Scheduling survey
 - c. Acquisitioned fire truck
16. Discussion and possible take action on establishing policies
 - a. Mr. Davis and Mr. Shelton are currently working on establishing policies

17. Update and possible take action on Automatic/Direct Aid with Saratoga Volunteer Fire Department and Segno Volunteer Fire Department.

a. Mr. Shelton has signed an agreement with Saratoga and is meeting with Segno October 21, 2021 to sign agreement.

18. Interim Fire Chief Report

a. 750 ft. of fire hose donated (400 ft of 1 3/4" and 350 ft of 3")

19. Discussion on any other non-agenda item without taking action, from any commissioner or announcements which may be of interest to the public.

a. Discussed burn ban

b. Email-quorum: Boards member cannot respond to a group email. Mr. Davis will respond and send his response to board members individually. If Mr. Davis is not available to respond, Mr. Shelton will.

c. Recruiting and training for VFD: Mr. Shelton has spoken with Mr. Flowers at Saratoga VFD and they have agreed to train together. Recruiting will start when the Fire Department has PPE available.

20. Next Meeting Agenda Items:

- Purchasing Quickbooks and Computer

27. Discussion on Adjourning

a. Mr. Shelton made a motion to adjourn the meeting at 7:13 pm. Seconded by Mrs. Marcontell Motion carried. All voting for the motion.

Respectfully Submitted October 22, 2025

Daneen Oswalt, Secretary