



Hardin County Emergency Services District 7 Minutes Meeting on January 19, 2026

Meeting called to order at 6:30 PM

1. Establish a quorum was present. Mr. Davis gave the invocation and led the Pledge of Allegiance.
2. A quorum was present: Present was Curtis Davis, Daneen Oswald. Tommy Shelton and Denise Marcontell. Elena Kelley was not present. Curtis Davis called the meeting to order at 6:30 P.M.
3. Public Comment – limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by any of the board members.
 - a. Mrs. Poppenhusen spoke on Agenda item #13. She had a copy of fees that can be charged for Public Information Act. As per the Texas Attorney General
4. Approval of meeting minutes for December 15, 2025 regular meeting and January 5, 2026 special meeting
 - a. Mrs. Oswald motioned to approve Minutes list above. Seconded by Mrs. Marcontell. Motion carried. All voting for the motion.
5. Discussion and take action on electing officers for the board of commissioners.
 - a. Tabled until the next meeting.
6. Treasurer report update by Mrs. Marcontell and Agenda item #8-Amending the budget
 - a. Previous Checking Account Balance \$11,607.96. Deposit \$229.91. Debit \$0.00. Bank Balance \$11,837.87.
 - b. Previous Money Market Account Balance \$4503.94. Earned Interest \$1.14. Balance \$4505.08.
 - c. Total Bank Balance \$16,342.95

d. Mrs. Marcontell discussed the items on the budget that needed to be amended

d. Mrs. Oswalt motioned to approve the Treasurer and amendments on budget. Seconded by Mr. Davis. Motion carried. All voting for the motion.

7. Discussion and take action allowing the Interim Fire Chief a spending allowance with the appropriate documentation of three quotes per item.

a. Mrs. Oswalt motioned to allow \$1000.00. Seconded by Mr. Davis. Motion carried. All voting for the motion.

8. Discussion on amending the budget.

a. See line 6.

9. Discussion and update of loan and acquiring property for ESD #7 new Fire Station

a. We have received final survey, Mr Davis will place property markers at all corners of the property for easy visibility of the boundaries.

b. Mrs. Marcontell is moving forward the loan. She will meet with the loan officer this week. (1/19 – 1/23).

10. Discussion and update on survey.

a. The paperwork has been finalized, and survey company has been paid.

11. Discussion and approval for ESD 7 Volunteer Fire Department Standard Operation Guidelines

a. Tabled

12. Update and possible taking action regarding the Strategy and Goals mission / Vision for 2026 and Beyond

a. Tabled

13. Discussion and take action regarding fees for information on Public Information Act.

a. Mrs. Marcontell had copies of fees allowed from the Attorney General.

b. Mrs. Oswalt motion to approve the fees. Seconded by Mr. Davis. Motion Carried. All voting for the motion.

14. Interim Fire Chief Report

a. Mr. Shelton met with the Hardin County Sherriff about switching servers to the ESD 7 VFD

b. Annual fee for Advanced 911 for 1-50 members is up to \$800

c. Mr. Davis will make the purchase

d. Mrs. Oswalt made a motion to approve purchase. Seconded by Mrs. Marcontell. Motion carried. All voting for the motion.

15. Discussion on any other non-agenda item without taking action, from any commissioner or announcements which may be of interest to the public.

a. Fundraisers

b. Accounting Practices

c. Grants

d. Lodging for Conference

16. Next meeting agenda items:

a. Select Officers

b. Discuss SOG

c. Fundraisers

d. Accounting Practice to set up Fire Department

e. Grants

f. Recruiting

g. Discussion from Conference

17. Discussion on Adjourning:

a. Mr. Shelton made a motion to adjourn the meeting at 7:13 pm. Seconded by Mrs. Marcontell Motion carried. All voting for the motion.

Respectfully Submitted January 21, 2026
Daneen Oswalt, Secretary