



## Hardin County Emergency Services District 7

### Minutes of Special Meeting on February 2, 2026

Special Meeting called to order at 6:30 PM

1. Establish a quorum was present. Mr. Davis gave the invocation and led the Pledge of Allegiance.
2. A quorum was present: Present was Elena Kelley, Denise Marcontell, Curtis Davis, Daneen Oswald and Tommy Shelton. Curtis Davis called the meeting to order at 6:30 P.M.
3. Discussion and take action on electing officers for the board of commissioners
  - a. President-Mr. Curtis Davis. Mrs. Marcontell made motion. Mr. Shelton Seconded. Motion carried. All voting for the motion
    - b. Vice President-Mr. Tommy Shelton. Mr. Davis made motion. Mrs. Kelley Seconded. Motion carried. All voting for the motion
    - c. Secretary-Daneen Oswald. Mrs. Marcontell made motion. Mr. Shelton Seconded. Motion carried. All voting for the motion
    - d. Treasurer-Mrs. Denise Marcontell. Mrs. Kelley made motion. Mrs. Oswald Seconded. Motion carried. All voting for the motion
    - e. Assistant Treasurer-Mrs. Elena Kelley. Mrs. Oswald made motion. Mr. Davis Seconded. Motion carried. All voting for the motion
4. Discussion and update on the 2026 Safe-D Conference
  - a. Mr. Davis shared updates on Roberts Rule of Order, Legislation and Strategic Planning
  - b. Mr. Shelton shared updates on grants and training with other departments. The ability to Network with other entities and vendors provided him with more contacts and resources.

5. Discussion and update on acquiring property

a. All of the needed information is at the bank. There is a good possibility of closing in 30 days.

6. Discuss and take action on acquiring and physical address

a. Postponed at this time

7. Discussion and approval on ESD 7 VFD Standard Operation Guidelines (SOG)

a. Mrs. Oswalt made motion to approve SOG. Mrs. Kelley Seconded. Motion carried. All voting for the motion

8. Discussion and take action on recruiting for ESD 7 VFD

a. Start reaching out on all available platforms

b. The goal is to equip volunteers to be successful

c. Volunteers will go through an application process

d. Open House fish fry recruiting fundraiser for the VFD. Need to set future date.

9. Discussion on the do's and don'ts of Fundraising

a. ESD will not put any money into fundraiser

10. Accounting practices for funding the of the ESD 7 VFD

a. The operation ledger is approved to keep separate line item for fire department

11. Discussion and update on obtaining grants

a. Waiting for letter from IRS to obtain SAM number

12. Discussion on any other non-agenda item without taking action from any commissioner or announcements which may be of interest to the public.

a. Mrs. Kelley will reach out to Scott McDonald for advice on posting on Social Media.

13. Next Meeting Agenda Items: Did not discuss.

Adjourn: Mr. Davis 7:26 pm

Respectfully Submitted February 4, 2026  
Daneen Oswalt, Secretary